

Price List Services Business Customers 2026 / 2027



Our regular office hours¹:

Monday	Tuesday	Wednesday	Thursday	Friday
08:00 – 18:00	08:00 – 18:00	08:00 – 18:00	08:00 – 18:00	08:00 – 18:00

The following fees² apply within our office hours³:

Hourly fees

Activity description	per hour
IT Expert / IT Consultant	240.00 EUR
IT Data Protection Officer / Information Security Officer / IT-SB	360.00 EUR
IT Security Expert / Chief Information Security Officer / Penetration Tester ⁴	480.00 EUR

Daily rates⁵

Activity description	per day
IT Expert / Consultant	2,040.00 EUR
IT Data Protection Officer / Information Security Officer / IT-SB	3,060.00 EUR
IT Security Expert / Chief Information Security Officer / Penetration Tester ⁶	4,080.00 EUR

Surcharges:

Office hours outside regular office hours ⁷	Surcharge
Night work at the place of performance (20 h – 06 h)	50 %
Saturday work at the place of performance (00 h – 24 h)	100 %
Sunday work at the place of performance (00 h – 24 h)	125 %
Work on public holidays at the place of performance (00 h – 24 h), 31.12. from 14 h	125 %
01.05. (00 h – 24 h), 24.12. from 14 h, 25.12., 26.12., Good Friday (00 h – 24 h)	150 %
Emergency services, immediate execution based on customer order (00 h – 24 h)	100 %

Travel costs⁸, Tickets, Rental Car, accommodation:

Expenses and outlays	Rate
Car expenses per km: Distance allowance owners' car	1.00 EUR / km
Car expenses per km: Distance allowance rental car	0.50 EUR / km
Air and train tickets up to 1st class or highest class available or business class	100 %

1 And by appointment. Times refer to WET / WEST (UTC+0000 / UTC+0100).

2 The hourly rates, as well as the expense, out-of-pocket, and flat-rate fees listed in the price list, will be adjusted annually on February 1 of each year in accordance with the change in the European Union's Harmonized Index of Consumer Prices compared to the previous year. Effective for the first time on February 1, 2027. The inflation adjustment will be billed separately in each case.

3 Work performed on site, remotely, by remote maintenance and/or by telephone shall be charged per 15 minutes or part thereof.

4 A minimum time allotment of 20 hours applies.

5 The daily rate is ten hours of time.

6 A minimum time allotment of 20 hours applies.

7 Coinciding surcharges are added together.

8 In the case of activities outside the office, the time begins with the departure from the office and ends with the return to the office; waiting times, e.g., at authorities, are included. Fifteen minutes are agreed as the smallest billing period.





Car rental up to classes XDAR, XFAR, XSAN, XTAR, XCAN, XLAN, XFAN, XXAX, XSAX	100 %
Hotel accommodation up to full-size suite category	100 %

Postal and telecommunication flat rates⁹ (monthly):

Flat rate	flat rate / month
Postal & Telecommunication fee (landline, mobile, data, SMS, standard postage, certs)	130.00 EUR
Flat rate usage CenturionCloud, per account	30.00 EUR
Flat rate usage CenturionMail, per account	30.00 EUR
Flat rate usage CenturionMeet, per account	30.00 EUR
Flat rate usage CenturionMessenger, per account	30.00 EUR
Flat rate usage CenturionRemote, per account	30.00 EUR

Fees for the production and provision of documents:

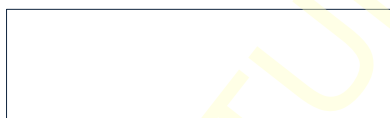
Fee	Rate
For the first 50 pages, per page	0.50 EUR
For each additional page	0.15 EUR
For the first 50 color pages, per page	1.00 EUR
For each additional color page	0.30 EUR
Provision of electronically stored files, per file	1.50 EUR

Terms of payment^{10 11/} discount scheme^{12 13/}:

Payment term	Discount
2 days	4 %
5 days	2 %
10 days	net

Please refer to our other details^{14 15} for payment terms.

In all other respects, our current General Terms and Conditions for Mandates and General Terms and Conditions for Remuneration apply¹⁶.



- 9 Flat rates, if agreed. Monthly flat fees are charged in full for each month of service, or any portion thereof, unless otherwise agreed.
- 10 Please note to the discount regulation: Information on [SEPA Instant Credit Transfer \(SCT Inst\)](#).
- 11 You can find out whether your credit institution is affiliated with SCTInst [here](#).
- 12 If you take a discount, the amount must be irrevocably credited to our account within the agreed payment period; the date of the commissioning of the transfer order does not count.
- 13 All our Euro currency accounts support SCTInst / TIPS.
- 14 Please note that you will be in default after the agreed payment period has expired without further notice.
- 15 For companies outside Portugal with VAT ID, reverse charge invoices are issued according to Art.º 2º, n.º 1, alíneas i), j) e l) CIVA.
- 16 We will provide you with our current General Terms and Conditions of Engagement and Terms and Conditions of Remuneration upon conclusion of the contract at the latest.

